

NORTHFOLD P.T.F.A. Meeting Agenda.

Monday 8th October 2018. 9.30-10.30am

ptfa@northfold.lancs.sch.uk

Meeting Chair – Heather BW

Meeting Minutes – Becci Eden

Treasurer – Tracy Hughes

1. **Meeting welcome** by Meeting Chair.
2. **Event's since last meeting report** by Meeting Chair
 - a) *Feedback and Thank-you – Enterprise Week*
 - b) *Feedback and thank-you – School Discos.*
3. **Treasurer's report** by Treasurer
 - a) How we spent funds last year
 - a. Library books
 - b. Sports Kit
 - c. Playground Sunshade
 - b) What funds are in the bank
4. **Future events for this year.** Planning and organising. All

October School Open day

Secure volunteers needed, school to purchase refreshments, volunteers to set up/clear away, serve refreshments talk to parents. Will need PTFA notices and photos for blue display boards.

Discuss what PTFA are raising funds for this year

Discuss NEW fundraising ideas - Break the Rules Day & Christmas Table Top/pre-loved sale night

To discuss

- How events would be run
- Dates for fundraisers if agreed.
- Number of volunteers needed,
- Posters for notice board,
- Letter to parents,

- Christmas Table Top – consider selling refreshments, school choir singing and running Santa Grotto,

Discuss any other ideas?

5. GDPR. HBW to discuss new policy. What actions to we need to take

<https://classlist.com/> GDPR compliant. Anyone free to look at setting up classlist App for use by PTFA?

6. **AOB. All**

- PTFA Newsletter. Angela to produce but needs articles/ideas
- We need people to job shadow chair, secretary & treasurer to take over roles next year.
- Anyone interested in managing Notice Board and Website?
- Anyone available to sort/tidy PTFA items in rear store room. Throw away out of date food/drink items.
- <https://classlist.com/>
- Promote easy fundraising or Amazon Smile to raise money for school

Next Meeting by Meeting Chair

Date, location and time for next meeting.

Action points recorded for this meeting:

For info

PTFA email. ptfa@northfold.lancs.sch.uk

PTFA School Webpages

http://www.northfold.lancsngfl.ac.uk/index.php?category_id=17

http://www.northfold.lancsngfl.ac.uk/admin-content.php?category_id=17